



VENDOR PREQUALIFICATION NOTICE

1. INTRODUCTION

Twiga Chemical Industries Ltd is a leading entity in the agricultural inputs sector, specializing in the development, manufacturing, and distribution of high-quality **Crop Protection** (herbicides, fungicides, insecticides, and biologicals) and **Animal Health** (veterinary pharmaceuticals, feed additives, and diagnostics) products. In line with our commitment to operational excellence and product integrity, we are inviting qualified and experienced suppliers to participate in our **Annual Vendor Prequalification Exercise** for the fiscal year **2026/2027**

2. OBJECTIVE

The objective of this prequalification is to establish a robust database of capable suppliers who meet our stringent standards for Quality, Safety, Efficacy, and Regulatory Compliance. Only prequalified vendors will be invited to participate in subsequent tenders and direct procurement opportunities for the specified period.

3. SCOPE OF SUPPLY

Interested vendors may apply for one or more of the following categories:

Category Code	Description
CP-01	Active Ingredients (Technical): Synthetic & Biological active ingredients for formulation.
CP-02	Formulation Ingredients: Solvents, surfactants, emulsifiers, adjuvants, and carriers.
CP-03	Packaging Materials: HDPE containers, laminated pouches, corrugated boxes, and child-resistant closures.
AH-01	Active Pharmaceutical Ingredients (APIs): Veterinary APIs (Antibiotics, Anthelmintics, Vaccines).
AH-02	Excipients & Feed Additives: Vitamins, minerals, premixes, and stabilizing agents.
G-01	General Services: Laboratory equipment, calibration services, logistics (cold chain/hazmat), and warehousing.

4. ELIGIBILITY & MANDATORY REQUIREMENTS

To be considered, applicants must provide evidence of the following:

- **Status:** Valid Business Registration/Certificate of Incorporation.
- **Legal Tax Compliance:** Valid Tax Clearance Certificate/VAT Registration.
- **Manufacturing Standards:** Evidence of adherence to **GMP (Good Manufacturing Practices)** or equivalent international standards.
- **Regulatory Compliance:** Products must be registered with or compliant with the relevant local/regional regulatory bodies (e.g., EPA, EFSA, NAFDAC, or equivalent).
- **Quality Assurance:** Possession of ISO 9001:2015 certification (or higher). ISO 14001 (Environmental) and ISO 45001 (Health & Safety) are advantageous.

- **Experience:** Minimum of **5** years of experience in the specific supply category.
- **Financial Capacity:** Audited financial statements for the last **2** years.

5. REQUIRED DOCUMENTATION

Interested vendors must submit the following documents in a single PDF file (unless otherwise stated):

- **Letter:** Expressing interest and indicating the scope category.
- **Cover Company Profile:** Including organizational structure and key personnel.
- **Certified Copies:** Certificates of Incorporation, PIN/VAT, and Tax Compliance.
- **Quality Manual:** Summary of Quality Management Systems and Standard Operating Procedures (SOPs).
- **Technical Data Sheets:** Product brochures and Material Safety Data Sheets (MSDS).
- **Reference Letters:** Evidence of past performance (Contact details of 3 referees).
- **Environmental Policy:** Statement on waste management and environmental stewardship.
- **Current Product Catalogue:** List of available products with specifications.

6. SUBMISSION GUIDELINES

- **Submission:** The Exercise starts on **1st September 2026**, and evaluation will be on a rolling basis.
- **Format:** Electronic submissions are mandatory. Submit the prequalification application via the online form available [here](#) or on our website. Fill out all sections of the online form accurately.
- A non-refundable fee of Kshs 5,000 is payable through either of the following payment options:
 - M-PESA through Paybill No: 840290, Account No: EOI2026/VENDORNAME,
 - or by Bank Transfer to Equity Bank, Account Name Twiga Chemical Industries Ltd, Account No: 0560293306287, Industrial Area Branch.

Upon payment of the fee, the vendor shall upload evidence of payment in the provided section of the application form. A receipt will be shared with the vendor through the email address provided after verification of payment.

7. EVALUATION CRITERIA

Applications will be evaluated based on the following weighted criteria:

- Compliance & Documentation (25%)
- Technical Capability & Quality Systems (35%)
- Financial Stability & Capacity (20%)
- Experience & Industry Reputation (20%)

8. IMPORTANT NOTES

- **No Obligation:** This notice does not constitute an offer or a commitment to purchase.
- **Site Visits:** Shortlisted vendors may be subject to an on-site/remote audit of manufacturing facilities.
- **Data Privacy & Confidentiality:** In strict compliance with the Kenya Data Protection Act, 2019, all information and documents submitted through this exercise will be processed securely. Your data will be used exclusively for this vendor evaluation exercise and will not be shared with unauthorized third parties.
- **Cost:** Twiga Chemical Industries Ltd is not liable for any costs incurred by vendors in the preparation and submission of documents.

- **Notification:** All applicants will be formally notified of their qualification status via email within 30 calendar days of submission.

9. CONTACT INFORMATION

For clarification, please direct all inquiries to:

The Procurement Committee

Email: procurementcommittee@twiga-chem.com

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